

## **CABINET MEMBER FOR LIFELONG LEARNING AND CULTURE**

**Venue: Town Hall, Moorgate  
Street, Rotherham. S60  
2TH**

**Date: Tuesday, 24th April, 2012**

**Time: 10.00 a.m.**

### **A G E N D A**

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Apologies for absence.
4. Minutes of the previous meetings held on 13th and 27th March, 2012. (Pages 1 - 7)
5. Minutes of the Joint Cabinet Member meeting for Lifelong Learning and Culture, and Town Centres, Economic Growth and Prosperity, held on 27th March, 2012. (Pages 8 - 9)
6. Minutes of the Education Consultative Committee, held on 1st March, 2012.
7. Proposed building extension to Catcliffe Primary School. (Pages 10 - 12)
8. Proposed building extension to Treeton Primary School and increased Admission number. (Pages 13 - 15)
9. Proposed expansion of Flanderwell Primary School. (Pages 16 - 18)
10. Proposal to increase the Admission Number at Bramley Grange Primary School. (Pages 19 - 21)
11. Proposal to commence Statutory Consultation on the amalgamation of Maltby Hall Infant and Maltby Lilly Hall Junior Schools. (Pages 22 - 25)
12. Date and time of the next meeting: -

Tuesday 22<sup>nd</sup> May, 2012, to start at 10.00 am in the Rotherham Town Hall.

**CABINET MEMBER FOR LIFELONG LEARNING AND CULTURE**  
**13th March, 2012**

Present:- Councillor Rushforth (in the Chair).

Apologies for absence were received from Councillors Andrews, Dalton and Sangster.

**F50. MINUTES OF THE PREVIOUS MEETING HELD ON 17TH JANUARY, 2012.**

Consideration was given to the minutes of the previous meeting held on 17<sup>th</sup> January, 2012.

Resolved: - That the minutes of the previous meeting be approved as a correct record for signature by the Chairman.

**F51. MERGER OF THE SCHOOLS' LIBRARY SERVICE AND MUSEUM LOANS SERVICE**

Consideration was given to the report presented by Bernard Murphy, Manager of the Library and Information Service, which related to a proposal to incorporate the Museum Loans Service within the Schools' Library Service as part of the portfolio offer. It was proposed that the newly merged service, the Schools' Library and Heritage Loans Service, would operate out of the Maltby Library as an extension to the current Schools' Library Service.

The Schools' Library Service had previously demonstrated its efficiency and effectiveness in delivering a loan service and a professional service to schools. It currently had sixty primary and special school clients. There would be an ongoing need for support from the Heritage Service in relation to cultural expertise, collections maintenance and an annual audit of items.

It was proposed that the service level agreements for the portfolio of services would take effect in April, 2012, and that the majority of the services be launched at this time. It was proposed that the merger would be fully completed by September, 2012.

The pricing model would be consistent across the services and would operate as a subscription model payable at the start of the financial year. This provided a stable platform for setting budgets and planning service delivery. The proposal was to operate as a fully funded service which schools could choose to buy-back.

A proposed pricing structure in relation to the options for buying-back all of the portfolio (gold), Schools' Library Service only (silver), and Museum Loans Service only (bronze) was within the submitted report. The actual cost for each option to the average-sized primary school and average-sized special school were also considered.

The portfolio of services would be initially opened to primary and special schools within Rotherham. Approaches from secondary schools or schools outside the Borough would be considered on a case-by-case basis. It was proposed that the cataloguing of Museum Loans Service stock would be incorporated within the Schools' Library Service catalogue and available within a web-based

application. The Heritage Service would receive requests for items and the Schools' Library Service would co-ordinate delivery. Co-location of items would be more resource efficient (time, fuel and administration).

The Cabinet Member welcomed the merger and was confident that the Service would continue to be a success.

Resolved: - (1) That the merger of the Schools' Library Service and the Museum Loans Service under the management of the Library and Information Service be approved.

(2) That the impact and value of the new Schools' Library and Heritage Loans Service as a fully funded service offered to schools, supporting their literacy and learning agendas and offering good value for money be recognised.

**F52. LEISURE AND GREEN SPACES AND CULTURAL SERVICES FEES AND CHARGES 2012/13**

Consideration was given to the report presented by Phil Gill, Leisure and Green Spaces Manager, and Bernard Murphy, Manager of the Information and Library Service, in relation to the annual review of fees and charges for Leisure and Green Spaces and Cultural Services within the Environment and Development Services Directorate. The report related to the 2012/3 financial year.

Proposed charges had mostly been increased by at least the rate of inflation. Where charges had been increased by less than the rate of inflation, or had remained the same, this was either because a price increase would incur additional costs (e.g. administration/stock changes) or because it was felt that a unit price increase would reduce overall income due to a negative impact on levels of business.

It was noted that several core services remained essentially free of charge, including the public library service, museum service, archives and local studies service and casual access to green spaces and children's play areas. Where charges existed there was often a concessionary rate and, in some cases, a junior Rothercard rate. Concessions were not restricted to off-peak times as was the case in many other local authorities.

The charges for allotments were for the financial year 2013/14. This was because allotment holders have to receive twelve months' statutory notice of any increase in line with Allotments legislation. As reported in March, 2011, it was intended that allotment rents would increase faster than the rate of inflation over a period of years to bring them more into line with rents charged by other authorities. The proposed rent increase this year was in line with budget savings agreed by Members. Results of a survey published by the Association of Public Service Excellence in February 2012 showed that, of 131 local authorities who responded, 76.2% expected allotment rents to be the same or more in 2012-13 than Rotherham's proposed charge for 2013-14.

It was also proposed that allotment charges for individual plot holders would, in future, be calculated based on the number of square metres being rented, rather than on a flat rate regardless of plot size. This should have the following

benefits:-

- It would be fairer than the current arrangement, ensuring all tenants of sites managed directly by the Council paid the same amount per square metre.
- It would allow individuals to choose to take on plots of different sizes, depending on their requirements
- It should help to reduce waiting lists by encouraging sub-division of plots and thereby increasing the number of people who could be accommodated on each site.

Consideration was being given to introducing options for payment by instalments starting in 2013-14. It was intended that this would allow tenants to select a payment method that was best suited to their financial circumstances.

A slightly lower rate was proposed for calculating rent payments by allotment societies; this took into account the fact that societies undertook some site management functions themselves. Another change is the introduction of a special rate for commercial tenants that better reflected the true value of land for such purposes.

It was proposed that the amended fees and charges structure would take effect from 1<sup>st</sup> April, 2012, 31<sup>st</sup> March, 2012 for Country Parks, 1<sup>st</sup> September, 2012, for the Civic Theatre and 1<sup>st</sup> April 2013 for Allotments.

Resolved: - That the proposed fees and charges as submitted in relation to Leisure and Green Services and Cultural Services be approved.

### **F53. APPOINTMENT OF LA GOVERNORS**

Pursuant to Minute No. C50 of January 2000, consideration was given to nominations received to fill Local Authority vacancies on school governing bodies.

Resolved:- That, with the effective date of appointment as shown, the following appointments and reappointments be made to school governing bodies, subject to satisfactory checks being undertaken:-

New Appointments: -

Anston Brook Primary	Mr. M. Green	13/3/2012
Anston Park Infant	Mrs. J. O'Neill	13/3/2012
Anston Park Junior	Mrs. J. O'Neill	13/3/2012
Flanderwell Primary	Councillor C. Read	13/3/2012
Hilltop	Mr. J. Carratt	13/3/2012
West Melton Junior and Infant	Mrs. J. Shaw	13/3/2012

Re-Appointments:-

Monkwood Primary	Mr. G. Foster	13/3/2012
Anston Hillcrest Primary	Mrs. J. Scott	15/4/2012

Wath Central Primary	Mr. J. Mahdavi	15/4/2012
Maltby Manor Primary	Mrs. V. Coldwell	9/6/2012
Rawmarsh Thorogate J&I	Mrs.. B.. Roden	5/7/2012
Wickersley St. Alban's CE Primary	Mrs. K. Parke	5/7/2012
Wickersley School and Sports College	Mrs. D. Burkinshaw	8/7/2012
Rawmarsh Sandhill Primary	Mrs. E. Washington	31/8/2012
Rawmarsh Sandhill Primary	Mr. P. Washington	31/8/2012
Wath Comprehensive	Mrs. I. Hartley	31/8/2012

**F54. PROPOSAL TO CONSULT ON THE AMALGAMATION OF MALTBY HALL INFANT AND MALTBY LILLY HALL JUNIOR SCHOOLS BY THE CLOSURE OF MALTBY HALL INFANT SCHOOL AND THE EXPANSION AND A CHANGE OF AGE RANGE AT MALTBY LILLY HALL JUNIOR SCHOOL**

Consideration was given to the report presented by Helen Barre, Service Leader for School Admissions, Organisation and Special Educational Needs Assessment Service, that detailed a proposal to amalgamate Maltby Hall Infant and Maltby Lilly Hall Junior Schools from September, 2013.

The proposal included the closure of the Infant School and the extension of the Junior School. The Junior School's age-range would be changed from 7-11 years to 3-11 years, therefore, becoming a 'through' primary school. It would accommodate the same number of pupils that were currently accommodated within the two separate schools. There was no anticipated impact on the numbers of pupils in neighbouring schools.

The new School would have 420 places (R-Y6) with a Nursery unit of up to 52 places (26 FTE). (This is the combined numbers of the current two schools). The school would have a published admission number (PAN) of 60.

Approval was now sought to enter into a period of consultation with stakeholders on the plans as outlined in the submitted report.

It was noted that consultation had previously taken place and approval given to amalgamate the two schools on the Maltby Academy site as part of the Building Schools for the Future (BSF) Programme. As the BSF programme was withdrawn in Rotherham the new proposal was a 'significant change' due to the change of location of the proposed Primary School to the Junior School site.

The principal objectives for amalgamation were:-

- To provide a continuous primary entitlement across the key stages.
- To provide a unified management structure with a single school ethos that would be more efficient and make better use of the resources available.

Initial planning permission had been sought to expand the existing building at the Junior School and funding had been allocated via the Capital Programme.

Reference was made to the advantages and disadvantages of the amalgamation and the need to go out to open advert for the position of Head Teacher. Some concerns had been raised from feedback with the Junior and Infant Schools, but these would be dealt with in due course.

Resolved: - (1) That approval be granted for a period of pre-statutory consultation to commence on the proposal to amalgamate Maltby Hall Infant and Maltby Lilly Hall Junior Schools as outlined in the submitted report.

(2) That a further report be presented to the Cabinet Member for Lifelong Learning and Culture at the close of the pre-statutory consultation period outlining the responses received.

**F55. SCHOOLS BUDGET MONITORING REPORT 2011/2012 (PERIOD - 01/04/11 TO 30/11/11)**

Consideration was given to the report presented by Vera Njelic, Principal Accountant, in relation to budget monitoring reports that had been received from each Rotherham school for the period ending November, 2011.

The consolidated position was a projected year end surplus of £4.209 millions. The projected balance indicated a significant increase of 49% from the 2010/11 actual delegated budget balance surplus of £2.828 millions.

Reference was also made to:-

- The summary forecast outturn for the 2011/12 financial year by each phase.
- The summary comparison between the 2010/11 actual surplus and 2011/12 forecast carry forward by phase.
- Individual budget variations for each Rotherham school.
- There were 14 schools with a deficit budget at the end of the 2010/11 financial year. The forecast number of schools that were projecting a deficit budget at the end of the 2011/12 financial year was 10.
- Two Rotherham secondary schools had an agreed licensed deficit arrangement with the Local Authority for recovery over three-years.

The main reason for the forecast increase was largely due to the delegation of the former centrally held grants. Variations in the Schools' Budget were ring-fenced with surpluses or deficits carried forward to the following year.

Resolved: - That the report be received and its contents noted.

**F56. DATE AND TIME OF THE NEXT MEETING**

Resolved:- That the next meeting of the Cabinet Member for Lifelong Learning and Culture take place on Tuesday 27<sup>th</sup> March, 2012, to begin at 10.00 a.m. in the Town Hall,

**CABINET MEMBER FOR LIFELONG LEARNING AND CULTURE**  
**27th March, 2012**

Present:- Councillor Rushforth (in the Chair); Councillors Andrews and Dalton.

**F57. ANNUAL DETERMINATION - THE LOCAL AUTHORITY (POST-COMPULSORY EDUCATION AWARDS) REGULATIONS 2000.**

Consideration was given to the submitted report presented by Alison Leone, Principal Officer, Student and Business Support, in relation to the requirement for the Local Authority to make an annual determination on exercising powers to make financial awards to new Further and Higher Education students, as conferred by the School Standards and Framework Act, 1998.

The report outlined the legislation that existed in relation to the provision of discretionary financial awards by local authorities. It was noted that whilst the School Standard Framework Act, 1998, gave local authorities the power to make financial awards to new Further and Higher Education students and to 16-19 year olds who were still attending school, the Standard Spending Assessment from 1999-2000 withdrew the available funding.

New funding was made available to students from a Young Persons' Learning Alliance grant in the form of Learner Support Grants. For the academic year 2011/12 onwards the discretionary Learner Support had been replaced by the 16-19 Bursary Fund, which was administered by individual Further and Higher Education providers.

Proposals for consideration were presented in relation to the Local Authority's responsibility to make an annual determination for each financial year under the School Standards and Framework Act, 1998.

Options for consideration were:

1. That the Local Authority determine not to take up the power in any circumstances and not make any provision for considering applications.
2. That the Local Authority decide to exercise the power only in respect of certain groups or categories of student.
3. That the Local Authority decide to exercise the power generally and consider applications from all students in accordance with policies on eligibility.

It was noted that in all previous years the Authority had determined not to make any provision for considering applications and that there was no allocation under the Formula Grant to provide financial awards to Further and Higher Education students.

Discussion ensued regarding the three proposed options.

Resolved: - That Option One (The Local Authority determine not to take up the power in any circumstances and not make any provision for considering applications) be approved.



**F58. DATE, TIME AND VENUE OF THE NEXT MEETING: -**

Resolved: - That the next meeting of the Cabinet Member for Lifelong Learning and Culture be held on Tuesday 10<sup>th</sup> April, 2012.

1DJOINT MEETING OF THE CABINET MEMBERS FOR LIFELONG LEARNING AND CULTURE AND TOWN CENTRES, ECONOMIC GROWTH AND PROSPERITY - 27/03/12

**JOINT MEETING OF THE CABINET MEMBERS FOR LIFELONG LEARNING AND CULTURE AND TOWN CENTRES, ECONOMIC GROWTH AND PROSPERITY**  
**Tuesday, 27th March, 2012**

Present: - Councillors Andrews, Dalton, Dodson, Rushforth and Smith.

**D1. EXEMPTION OF THE PRESS AND THE PUBLIC.**

Resolved: - That the following item be considered in the absence of the press and public as being exempt under Paragraphs 3 and 7 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) (information relating to the financial or business affairs of any particular individual (including the Council) and, Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime).

**D2. HERITAGE SERVICES, YORK AND LANCASTER REGIMENTAL MUSEUM AND ARCHIVES AND LOCAL STUDIES MOVE FROM THE CENTRAL LIBRARY AND ARTS CENTRE (REPORT HEREWITH).**

Consideration was given to the submitted report in relation to a proposal to co-locate a number of customer-facing social and educational services within the Clifton Park Museum and Bailey House. A number of the services were currently located within the Central Library and Arts Centre and it was envisaged that the proposed locations would open them to a wider audience and provide appropriate facilities.

A range of services were proposed for relocation. These were: -

- That the York and Lancaster Regimental Museum be relocated to Clifton Park Museum.
- That the Archives and Local Studies searchroom be relocated to Clifton Park Museum.
- That the Archives and related reserve collections be relocated as appropriate into storage facilities at Clifton Park Museum and Bailey House.
- That the technical workshop and Museums and Gallery storage facilities be relocated into appropriate spaces within Bailey House.

As the Council's premier museum/gallery venue, Clifton Park Museum attracted visitors of approximately 70,000 per year. In their current locations, the York and Lancaster Regimental Museum received around 21,000 visitors per year, and the Archive and Local Studies Searchroom received approximately 13,700 visitors during 2010/11. The proposed joint location would benefit customers of all three services giving them a wider experience and the opportunity to explore Rotherham's heritage through the co-location of specialist services in an attractive destination setting within Clifton Park.

The finance available for the proposals was considered along with the risks and

uncertainties associated with the project.

Discussion ensued and the following issues were raised: -

- Business Continuity considerations in relation to the Clifton Park Museum and Bailey House.
- Communication and celebration of the co-located services.

Resolved: - (1) That the York and Lancaster Regimental Museum be relocated to Clifton Park Museum.

(2) That the Archives and Local Studies searchroom be relocated to Clifton Park Museum.

(3) That the Archives and related storage facilities be relocated as appropriate into Clifton Park Museum and Bailey House.

(4) That the technical workshop and Museums and Gallery storage facilities be relocated into appropriate spaces within Bailey House.

(5) That additional works at Clifton Park Museum and Bailey House be procured as a Variation to the existing contract with T.H. Michaels Ltd for Phase 3 of the Ancillary Services Building in Bailey House.

(6) That funding be approved for the delivery of the proposals as detailed in the submitted report.

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member and Advisers for Lifelong Learning and Culture</b>
<b>2.</b>	<b>Date:</b>	<b>24<sup>th</sup> April 2012</b>
<b>3.</b>	<b>Title:</b>	<b>Proposed building extension to Catcliffe Primary School</b>
<b>4.</b>	<b>Directorate:</b>	<b>Children and Young People's Services</b>

### **5. Summary**

Catcliffe Primary School has pressure placed on the current accommodation from increasing pupil numbers from within the school's catchment area. Preferences for the school are increasing year on year and future projections confirm this continuation.

Initial meetings have taken place with the Head Teacher and Chair of Governors, and shall continue to take place, with the CYPS Capital Team, EDS Architects and Surveyors, Catcliffe Primary School staff and the Governing Body in relation to the proposed building expansion.

### **6. Recommendation:**

**It is recommended that the Cabinet Member for Lifelong Learning and Culture approves the proposal to extend Catcliffe Primary School by the extension of the school building to accommodate the rising pupil numbers from 1<sup>st</sup> September 2012.**

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## 7. Proposals and Details

The proposal is to expand the School by the installation of a modular building on the site to provide additional teaching and learning space. The modular build is surplus to RMBC requirements following the closure of the Eastwood Depot site.

### Development of numbers on roll:

#### SCHOOL(S):

Current Admission Number: 25  
Current Net Capacity: 150

Updated Net Capacity will be determined by the Building Manager for the School following completion of the expansion works using the Net Capacity calculation formula.

Pupils Numbers for the last 10 years (as at PLASC date in January)

Year	R	Y1	Y2	Y3	Y4	Y5	Y6	TOTAL
02/03	20	26	14	18	23	26	23	150
03/04	17	22	28	14	18	23	27	149
04/05	16	18	20	25	16	17	24	136
05/06	18	15	17	19	22	15	17	123
06/07	11	16	13	10	18	23	15	106
07/08	19	6	21	16	8	15	21	106
08/09	14	23	8	17	11	11	19	103
09/10	20	12	23	9	17	11	10	102
10/11	20	19	12	23	12	17	12	115
11/12	26	20	20	17	21	12	15	131

As the Admission number for the school will not be adjusted it is not necessary for a public consultation to be undertaken.

Due to a fall in pupil numbers several years ago, three classrooms at the school were transferred to the early years service to create a Children's Centre on the site. This has created a lack of space in recent years as pupil numbers have started to increase and this trend is set to continue.

As the Waverley housing building project commences the school could also experience an increase in demand for places until funding streams are activated at contracted points to commence the provision of school places in the area due to the size of the development.

## **8. Finance**

The capital cost of the building project is £100,000. This building programme will provide new teaching areas and other required space with the installation of a modular building on both sites. Funding for the project is from 'Basic Need funding' allocated by the DfE for the provision of sufficient school places.

## **9. Risks and Uncertainties**

There are always risks and uncertainties when school place provision is considered since future pupil numbers and consequently, individual school budget funding, are based on estimated projections at a point in time. Over provision at one school could have a negative impact on provision at other schools. Local Authorities have a duty, however, to provide sufficient places, promote diversity and increase parental choice.

## **10. Policy and Performance Agenda Implications**

The major theme supported by the proposal is 'to ensure that everyone has access to skills, knowledge and information to enable them to play their part in society'. It is likely that the expansion would enable more parents to access their catchment area and first preference school for their child and, therefore, increase that performance indicator.

## **11. Background Papers and Consultation**

DfE Guidance for Local Authorities and Governing Bodies - Expanding a maintained mainstream school by enlargement or adding a 6<sup>th</sup> form.

## **12. Contact Name**

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<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member and Advisers for Lifelong Learning and Culture</b>
<b>2.</b>	<b>Date:</b>	<b>24<sup>th</sup> April 2012</b>
<b>3.</b>	<b>Title:</b>	<b>Proposed building extension to Treeton Primary School and increase in Admission number from 37 to 45.</b>
<b>4.</b>	<b>Directorate:</b>	<b>Children and Young People’s Services</b>

### **5. Summary**

Treeton C of E Primary School has pressure placed on the current accommodation from increasing pupil numbers from within the school’s catchment area. Preferences for the school are increasing year on year and future projections confirm this continuation.

Initial meetings have taken place with the Head Teacher, Governors and Diocese representatives, and shall continue to take place, with the CYPS Capital Team, Diocese representatives, Surveyors, Treeton Primary School staff and the Governing Body in relation to the proposed building expansion.

It is proposed to add a modular building to the school premises to increase teaching and learning space and increase the Pupil Admission number to 45 from the 2013/14 Academic year onwards. Confirmation of agreement and support to the proposal has been received from the Diocese.

### **6. Recommendation:**

**It is recommended that the Cabinet Member for Lifelong Learning and Culture approves the proposal to extend Treeton Primary School by the extension of the school building to accommodate the rising pupil numbers from 1<sup>st</sup> September 2012 and the increase in admission number from 37 to 45 effective from the 2013/14 Academic year onwards.**

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## 7. Proposals and Details

The proposal is to expand the School by the installation of a modular building on the site to provide additional teaching and learning space. The modular build is surplus to RMBC requirements following the closure of the Eastwood Depot site.

### Development of numbers on roll:

#### SCHOOL(S): TREETON CofE (A) PRIMARY

Current Admission Number: 37

Net Capacity: 259

Pupils Numbers for the last 10 years (as at PLASC date in January)

Year	R	Y1	Y2	Y3	Y4	Y5	Y6	TOTAL
02/03	40	41	26	28	31	36	32	234
03/04	36	39	42	29	32	33	40	251
04/05	40	35	39	42	26	32	32	246
05/06	25	34	32	40	42	26	32	231
06/07	34	21	34	28	36	43	26	222
07/08	38	35	24	37	32	39	46	251
08/09	33	39	35	22	36	31	38	234
09/10	46	34	35	35	22	36	27	235
10/11	33	45	34	34	36	23	37	242
11/12	32	33	42	35	32	34	22	230

	REC	Y1	Y2	Y3	Y4	Y5	Y6	TOTALS
12/13	37 (48)	32	33	42	35	32	34	245
13/14	37 (54)	37	32	33	42	35	32	248
14/15	37 (43)	37	37	32	33	42	35	253
15/16	37	37	37	37	32	33	42	255

Birth Year	01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	10/11
Admission Year	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16
Treeton	37	44	39	56	33	36	48	54	43	37

As the Admission number for the school will not be increased by more than 25% it is not necessary for a public consultation to be undertaken.



Due to recent house building projects in the catchment area this has created a lack of space in recent years as pupil numbers have started to increase and this trend is set to continue.

### **8. Finance**

The capital cost of the building project is £200,000. This building programme will provide new teaching areas and other required space with the installation of a modular building on the site. Funding for the project is from 'Basic Need funding' allocated by the DfE for the provision of sufficient school places.

A separate report for School forum will be prepared in due course requesting bridging funding based on 7/12 to allow the school to recruit an additional teaching member of staff from September 2013. Additional funding will then be generated based on pupil numbers from the January 2014 school census which will replace this temporary funding gap effective from April 2014 onwards.

### **9. Risks and Uncertainties**

There are always risks and uncertainties when school place provision is considered since future pupil numbers and consequently, individual school budget funding, are based on estimated projections at a point in time. Over provision at one school could have a negative impact on provision at other schools. Local Authorities have a duty, however, to provide sufficient places, promote diversity and increase parental choice.

### **10. Policy and Performance Agenda Implications**

The major theme supported by the proposal is 'to ensure that everyone has access to skills, knowledge and information to enable them to play their part in society'. It is likely that the expansion would enable more parents to access their catchment area and first preference school for their child and, therefore, increase that performance indicator.

### **11. Background Papers and Consultation**

DfE Guidance for Local Authorities and Governing Bodies - Expanding a maintained mainstream school by enlargement or adding a 6<sup>th</sup> form.

### **12. Contact Name**

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<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member and Advisers for Lifelong Learning and Culture</b>
<b>2.</b>	<b>Date:</b>	<b>24<sup>th</sup> April 2012</b>
<b>3.</b>	<b>Title:</b>	<b>Proposed expansion of Flanderwell Primary School</b>
<b>4.</b>	<b>Directorate:</b>	<b>Children and Young People's Services</b>

### **5. Summary**

Flanderwell Primary School has pressure on the school's accommodation from increasing pupil numbers from within the school's catchment area. Preferences for the school now regularly exceed the number of places (30) available each year. An initial Report was submitted to Cabinet Member and Advisers on the 20<sup>th</sup> December 2011 and a pre-statutory consultation on the proposal to expand the school was approved at that stage.

Pre-statutory consultations have now been undertaken through separate meetings with Flanderwell Primary School Governors, Staff and Parents. Consultation meetings and / or communications have also been undertaken with the Governing Bodies of Sunnyside Infant and Junior Schools, Bramley Grange Primary School, Dalton Listerdale Primary School, Wickersley Northfield Primary School and Wickersley St Alban's Primary School which are the neighbouring schools to Flanderwell Primary School. Copies of the consultation papers have been sent to Ward Members, the MP and the local Parish Council.

Separate meetings have taken place, and shall continue to take place, with the CYPs Capital Team, EDS Architects and Surveyors, Flanderwell school staff and the Governing Body in relation to the proposed building expansion.

**This report details the outcome of the pre-statutory consultations and requests approval to commence the statutory stages of the process.**

### **6. Recommendation:**

**It is recommended that the statutory consultation process on the proposal to expand Flanderwell Primary School by the posting of a statutory notice detailing how objections or representations can be made and to whom, is**

**begun and that a further report be brought to Members with details of the outcome of that consultation.**

## **7. Proposals and Details**

The proposal to formally consult on is:-

It is proposed to expand the numbers on roll at Flanderwell Primary School from September 2013. The school will be expanded in order to accommodate 45 children per statutory year group (45 x 7 = 315 places) rather than its current capacity (30 x 7 = 210 places). The school would have an amended published admission number (PAN) of 45 per year group. The non-statutory nursery (F1) year group published admission number will also be increased to a published admission number of 26 full time equivalent places.

Separate meetings were held on the 9<sup>th</sup> February 2012 for the Flanderwell Governing Body, Staff and Union representatives and parents of pupils at Flanderwell Primary School. Further meetings / communication took place after this date with the Governing Bodies of the neighbouring schools.

All meetings were advised of the timetable for the consultation and how concerns/comments can be submitted during the statutory consultation period.

As the number of children attending Flanderwell Primary School would increase by 50%, it is a statutory requirement for a public notice to be published in the local press and on the school gates of affected school and neighbouring schools, and for any opposition to the expansion declared by a set date stated within the notice. The notices also advises where to write to in the event of any opposition to the proposal.

## **8. Finance**

The capital cost of the building project is £900,000. This building programme will provide four new teaching areas and other required space. Funding for the project is from 'Basic Need funding' allocated by the DfE for the provision of sufficient school places.

## **9. Risks and Uncertainties**

There are always risks and uncertainties when school place provision is considered since future pupil numbers and consequently, individual school budget funding, are based on estimated projections at a point in time. Over provision at one school could have a negative impact on provision at other schools. Local Authorities have a duty, however, to provide sufficient places, promote diversity and increase parental choice.

If the Authority moves on to the statutory phase of consultation, then formal objections may be lodged during the representation period following the publication of the statutory notice. A final decision should be determined by the Cabinet Member within 2 months from the end of the representation period. If this fails to be done, then the matter is referred to the Schools Adjudicator for decision.

The pre-statutory consultation meetings raised issues and concerns which relevant services within CYPS will discuss and address in consultation with the Flanderwell senior leadership Team and Governing Body. In addition, a detailed and costed report will be submitted to Schools Forum in due course to request authorisation for DSG funding to be allocated to support the transitional September 2013 – March 2014 period (7/12<sup>ths</sup>). The additional pupils would not be on roll for the 2013 January School Census return and, therefore, the 2013/2014 school budget allocation will be insufficient to fund additional teaching and support staff required from the September 2013 proposed expansion date.

### **10. Policy and Performance Agenda Implications**

The major theme supported by the proposal is 'to ensure that everyone has access to skills, knowledge and information to enable them to play their part in society'. It is likely that the expansion would enable more parents to access their catchment area and first preference school for their child and, therefore, increase that performance indicator.

### **11. Background Papers and Consultation**

Report to Cabinet Member and Advisers of the 20<sup>th</sup> December 2011 and the minutes of the meetings held with relevant School Governors, staff and parents, during the pre statutory consultation phase.

### **12. Contact Name**

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<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member and Advisers for Lifelong Learning and Culture</b>
<b>2.</b>	<b>Date:</b>	<b>24<sup>th</sup> April 2012</b>
<b>3.</b>	<b>Title:</b>	<b>Proposal to increase the Admission Number at Bramley Grange Primary School</b>
<b>4.</b>	<b>Directorate:</b>	<b>Children and Young People's Services</b>

### **5. Summary**

Bramley Grange Primary School has pressure placed on the current accommodation from increasing pupil numbers from within the school's catchment area. Preferences for the school are increasing year on year and future projections confirm this continuation.

The Governing Body have requested to increase its current Admission number from 40 and the School Admissions, Organisation and SEN Assessment Service have advised an increase to 45. This will also be in line with the proposed expansion of Flanderwell Primary School by adding an additional 5 places within the area with effect from 2013/14 onwards. The School is in agreement with the recommendation.

### **6. Recommendation:**

**It is recommended that the Cabinet Member for Lifelong Learning and Culture approves the proposal to expand Bramley Grange Primary School by the increase in the school's admission number from 40 to 45 to provide additional school places from 2013/14 onwards to accommodate rising pupil numbers from 1<sup>st</sup> September 2013.**

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## 7. Proposals and Details

The proposal is to increase the School's current admission number of 40 to 45 from September 2013 onwards.

### Development of numbers on roll:

#### SCHOOL(S):

Current Admission Number: 40

Current Net Capacity: 280

### Development of Numbers on Roll

YEAR	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15
Bramley Grange NOR	274	278	281	279	285	290	289	289

The position in terms of catchment area births is as follows:

Birth figures	Admission Year							
	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15
Bramley Grange	47	40	31	47	35	37	39	40

As the Admission number for the school will not be adjusted by more than 25% it is not necessary for a public consultation to be undertaken.

## 8. Finance

Funding for the additional pupil places will be generated following the annual school census in January and funding allocated based on numbers on roll. There is no requirement for an interim 7/12 allocation to be sought from the Dedicated School's Grant (DSG) via School's Forum.

## 9. Risks and Uncertainties

There are always risks and uncertainties when school place provision is considered since future pupil numbers and consequently, individual school budget funding, are both based on estimated projections at a point in time. Over provision at one school could have a negative impact on provision at other schools. Local Authorities have a

duty, however, to provide sufficient places, promote diversity and increase parental choice.

#### **10. Policy and Performance Agenda Implications**

The major theme supported by the proposal is 'to ensure that everyone has access to skills, knowledge and information to enable them to play their part in society'. It is likely that the expansion would enable more parents to access their catchment area and first preference school for their child and, therefore, increase that performance indicator.

#### **11. Background Papers and Consultation**

DfE Guidance for Local Authorities and Governing Bodies - Expanding a maintained mainstream school by enlargement or adding a 6<sup>th</sup> form.

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<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member and Advisors for Lifelong Learning and Culture</b>
<b>2.</b>	<b>Date:</b>	<b>24<sup>th</sup> April 2012</b>
<b>3.</b>	<b>Title:</b>	<b>Proposal to commence Statutory consultation on the ‘amalgamation’ of Maltby Hall Infant and Maltby Lilly Hall Junior Schools by the closure of Maltby Hall Infant School and the expansion and a change of age range at Maltby Lilly Hall Junior School.</b>
<b>4.</b>	<b>Directorate:</b>	<b>Children and Young People’s Services</b>

## **5. Summary**

It is proposed to commence Statutory consultation on the ‘amalgamation’ of Maltby Hall Infant and Maltby Lilly Hall Junior Schools. This will be by the closure of the Infant school and the expansion and change of age range of the Junior school. Members have previously agreed to consult as appropriate where two schools are considered for amalgamation.

Following the previous Cabinet Member report on the 13<sup>th</sup> March 2012, pre statutory consultation meetings have taken place with the Governing Bodies of both Schools, Staff and Union representation and parents of pupils at both schools. Communication has also taken place with all neighbouring schools and opportunity given for comment.

## **6. Recommendations**

**It is recommended that statutory consultation should commence on the proposal to amalgamate Maltby Hall Infant and Maltby Lilly Hall Junior Schools as described above by the posting of a statutory notice for a 6 week period with details of how to object or make representation to the proposal outlined in the notice. A further report will be brought to Members with details of the outcome of the consultation in due course.**



## 7. Proposals and Details

The proposal to be consulted on is:-

It is proposed to amalgamate Maltby Hall Infant and Maltby Lilly Hall Junior Schools from September 2013. To do this, the Infant school will be closed and the Junior school will be expanded and will have its age range changed from 7-11 years to 3-11 years therefore, becoming a 'through' primary school. It will accommodate the same number of pupils as are currently accommodated within the two schools, with no anticipated impact on the numbers of pupils in neighbouring schools.

The new School would have 420 places (R(F2) -Y6) with a Nursery (F1) unit of up to 52 places (26 FTE). (This is the combined numbers of the current two schools). The school would have a published admission number (PAN) of 60.

The principal objectives of amalgamation are:

- 1) to provide a continuous primary entitlement across the key stages; and
- 2) to provide a unified management structure with a single school ethos which will be more efficient and make more effective use of resources.

There will be a recruitment and selection process for the position of Head Teacher at the new Primary School. This will ensure an open and transparent recruitment and selection process bringing the Authority in line with practice in other Local Authorities.

## 8. Finance

Financial savings which arise are savings on staffing, mainly from the reduction of a Head Teacher's post from the school's combined budget.

planning permission has been granted to expand the existing building at the Junior School and funding has been allocated via the Capital Programme.

## 9. Risks and Uncertainties

The risks and uncertainties associated with an amalgamation are detailed below:

The principal ADVANTAGES of amalgamation arise from the continuous primary education entitlement:

- removal of the school transfer at the end of key stage 1;
- provision of a whole school curriculum across the primary age range;
- a unified management structure with a single school ethos;
- the potential to organise and arrange the staffing structure and to safeguard the staffing establishment when pupil numbers change across the key stages;
- a whole school approach to staff development across the primary phase;

- more efficient and effective use of resources, especially accommodation, when numbers fluctuate across the infant and junior phases.
- The Infant School has a number of condition priorities which would need addressing in the coming years. The longer term financially viable option is to expand the Junior school site and vacate the current infant school site.

The principal DISADVANTAGES of amalgamation are:

- the reduction to only one head teacher post which could impact upon accessibility to staff, parents and pupils (this may have particular relevance where schools serve areas of social and economic disadvantage);
- potential difficulties in bringing together two different sets of working practice;
- possible fear of and resistance to change amongst staff, governors and parents;
- in some (but by no means all) cases, a lack of staff expertise in teaching and management across the two key stages.

## **10. Policy and Performance Agenda Implications**

The major theme supported by the proposal is 'to ensure that everyone has access to skills, knowledge and information to enable them to play their part in society'. The principle advantages of amalgamation arise from the continuous primary education entitlements which are:-

- Removal of the school transfer at the end of key stage 1;
- Provision of a whole school curriculum across the primary age range;
- A unified management structure with a single school ethos;
- The potential to organise / arrange the staffing structure and to safeguard the staffing establishment when pupil numbers change across the key stages;
- A whole school approach to staff development across the primary phase; more efficient and effective use of resources, especially accommodation, when numbers fluctuate across the infant and junior phases.

## **11. Background Papers and Consultation**

DfE Expanding a maintained mainstream school by enlargement or adding a sixth form guide, DfE Closing a Maintained Mainstream School guide and the 'School Standards and Framework Act 1998'

Minutes of meetings with Governing Bodies, Staff and parents at the Infant and Junior Schools and correspondence with Neighbouring School Governing Bodies.

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